



# THE STATE OF GEORGIA

## EXECUTIVE ORDER

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BY THE GOVERNOR:

**WHEREAS:** The centralization of the management and control of State capital assets under the authority of the State Property Officer has effected standardized policies, consistent processes and cost savings; and

**WHEREAS:** The transformation of the State Properties Commission into the State's Real Estate Portfolio Manager has resulted in the implementation of industry best practices and improved procedures for real estate management for State government; and

**WHEREAS:** The development and completion of the Building, Lease and Land Inventory of Property (BLLIP) in 2006-2007 has enabled the State to have a single source of capital asset information for all State-owned and leased real property, for State entities and the general public.

**NOW, THEREFORE, PURSUANT TO THE AUTHORITY VESTED IN ME AS GOVERNOR OF THE STATE OF GEORGIA, IT IS HEREBY**

**ORDERED:** That no later than July 1, 2010, each State entity, including the Board of Regents, Department of Labor and the Department of Transportation, shall begin the completion of all fields in the BLLIP database to provide comprehensive information for evaluation by the State Properties Commission. This information shall include all occupancy and vacancy fields, as well as ensuring that current information in BLLIP is updated for accuracy.

**IT IS FURTHER**

**ORDERED:** That no later than July 1, 2010, each State entity, including the Board of Regents, Department of Labor and the Department of Transportation, shall begin the completion of the Building Assessment Form on the BLLIP database. This

information will be used by the State Properties Commission to evaluate the State's capital assets.

**IT IS FURTHER**

**ORDERED:** That the State Properties Commission shall continue to assess the potential of the Sale Leaseback of non-core assets currently being used by State entities.

**IT IS FURTHER**

**ORDERED:** That the State Property Commission, in consultation with the State Property Officer, shall develop a Request for Qualifications/Request for Proposals to engage the services of real estate professionals to market and dispose of real property assets at the Fair Market Value in accordance with the policies and procedures of the State Properties Commission.

This 16<sup>th</sup> day of March, 2010.

  
GOVERNOR